

AGENDA MANAGEMENT SHEET

Name of Committee	Environment Overview and Scrutiny Committee	
Date of Committee	8th November 2005	
Report Title	Internal Review of Environmental Sustainability - Service Improvement Plan	
Summary	This high level plan brings together the improvements the Authority intends to make under the five key strategic headings supporting the corporate policy, with regards to sustaining the environment. It follows the work undertaken during the Internal Review of Environmental Sustainability and forms the work programme for the Environmental Sustainability Board.	
For further information please contact	Martin Stott Deputy Director, PTES Tel:01926 412525 martinstott@warwickshire.gov.uk	David Carter County Solicitor and Assistant Chief Executive Tel. 01926 412564 davidcarter@warwickshire.gov.uk
Would the recommended decision be contrary to the Budget and Policy Framework?	Yes/No	
Background Papers	None	

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

Other Committees	<input checked="" type="checkbox"/> Environment and Rural Affairs Overview and Scrutiny Committee 1st June 2004, Cabinet 24th June 2004. Environment and Rural Affairs Overview and Scrutiny Committee 22nd March 2005.
Local Member(s) (With brief comments, if appropriate)	<input type="checkbox"/>
Other Elected Members	<input checked="" type="checkbox"/> Councillor C K N Browne Councillor Mrs E Goode Councillor Mrs J Lea } for Information

Cabinet Member

(Reports to The Cabinet, to be cleared with appropriate Cabinet Member)

☒**Councillor M Heatley - for Information**

Chief Executive

☐

.....

Legal

☒**K Grasby - Agreed**

Finance

☐

.....

Other Chief Officers

☐

.....

District Councils

☐

.....

Health Authority

☐

.....

Police

☐

.....

Other Bodies/Individuals

☐

.....

FINAL DECISION**~~YES~~/NO***(If 'No' complete Suggested Next Steps)***SUGGESTED NEXT STEPS :***Details to be specified*Further consideration by
this Committee☐

.....

To Council

☐

.....

To Cabinet

☒**November 2006**

To an O & S Committee

☐

.....

To an Area Committee

☐

.....

Further Consultation

☐

.....

**Environment Overview and Scrutiny Committee
8th November 2005**

**Internal Review of Environmental Sustainability - Service
Improvement Plan**

**Joint Report of the Director of Planning, Transport and
Economic Strategy and County Solicitor and Assistant Chief
Executive**

Recommendation

That:-

1. The status of the Corporate Environmental Management Objectives 2005/6 in **Appendix A** is endorsed.
2. The suggested amendments are made to the objectives to ensure engagement from all County Council Departments.
3. The remainder of the Environmental Sustainability Service Improvement Plan be integrated into the ISO14001 Environmental Management Process, and report annually to Cabinet.

1. Introduction

- 1.1 As part of the authority's Comprehensive Performance Assessment (CPA) improvement plan (December 2003), the authority's corporate performance in environmental sustainability was highlighted as an area for improvement. An internal review of performance in this area was undertaken and the Environment and Rural Affairs Overview and Scrutiny Committee endorsed the final report at its meeting on 1st June 2004 and Cabinet at its meeting of the 24th June 2004.
- 1.2 The detailed Service Improvement Plan actions have been incorporated into the Corporate Environmental Management Objectives. These Corporate Objectives have supporting targets and actions from the relevant Departments and progress towards them is reviewed regularly at the Environmental Sustainability Board (ESB).
- 1.3 Over the past two years the majority of the Corporate Environmental Management Objectives have been supported by the Planning, Transport and Economic Strategy (PTES) Department as it has been piloting the International Environmental Management Standard ISO14001. Due to its successful

progress towards ISO14001, it was agreed by Chief Officers Management Team (COMT) on 4th September 2005 to roll out ISO14001 across all other County Council Departments commencing October 2005. It is therefore imperative to ensure the Corporate Environmental Management Objectives are inclusive of all County Council activities.

2. Areas of Progress Against the Service Improvement Plan

- 2.1 Significant work has been undertaken since the last report to this Committee in March 2005. A summary of the significant actions and completed actions are shown below with the complete document attached as **Appendix A**.

Significant Actions

- (a) The Authority has adopted a Five Year Environmental Procurement Strategy, containing staged milestones on key procurement issues including transport, suppliers and contract placement.

**County Procurement Unit - Chief Executive's Department
and Sustainability Group, PTES**

- (b) An Eco-Schools event was held on 10th October 2005 for 230 teachers and students to promote the activity and support the Warwickshire Strategic Plan target of 100 schools involved by 2008. The target was 15 schools for 2005/6, however the build up to, and the event itself, has taken the total to 38.

Sustainability Group, PTES

- (c) The Authority has introduced the use of recycled A4 and A3 white copy and print paper with effect from 1st September 2005. In addition all public documents will carry a recycled paper statement.

**County Procurement Unit and
Print Unit – Chief Executive's Department**

Completed Actions

- (d) Continuously Regenerating Traps have been specified on diesel Heavy Goods Vehicles (HGVs) to reduce particulate emissions and the fact that a trap is fitted is to be advertised on the vehicle.

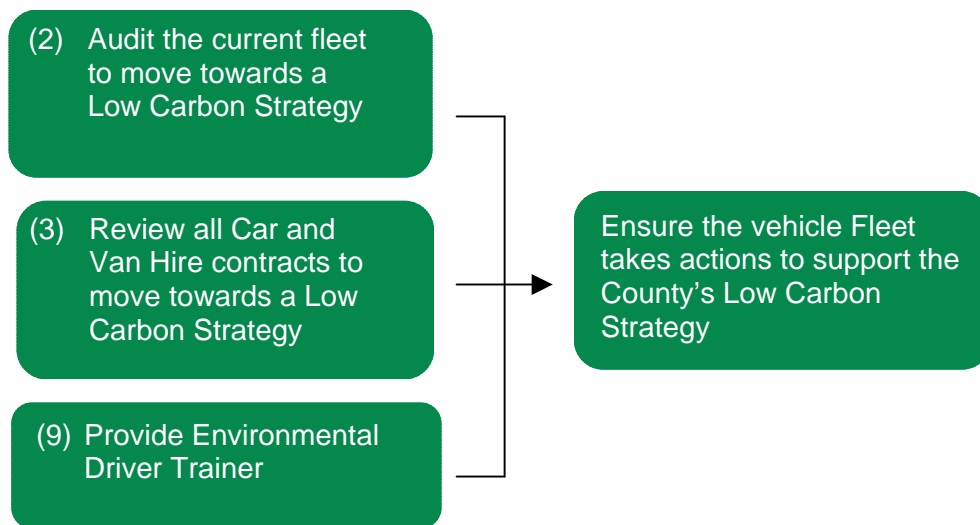
Transport Operations, PTES

3. Proposed Improvements and Changes to the Corporate Environmental Management Objectives

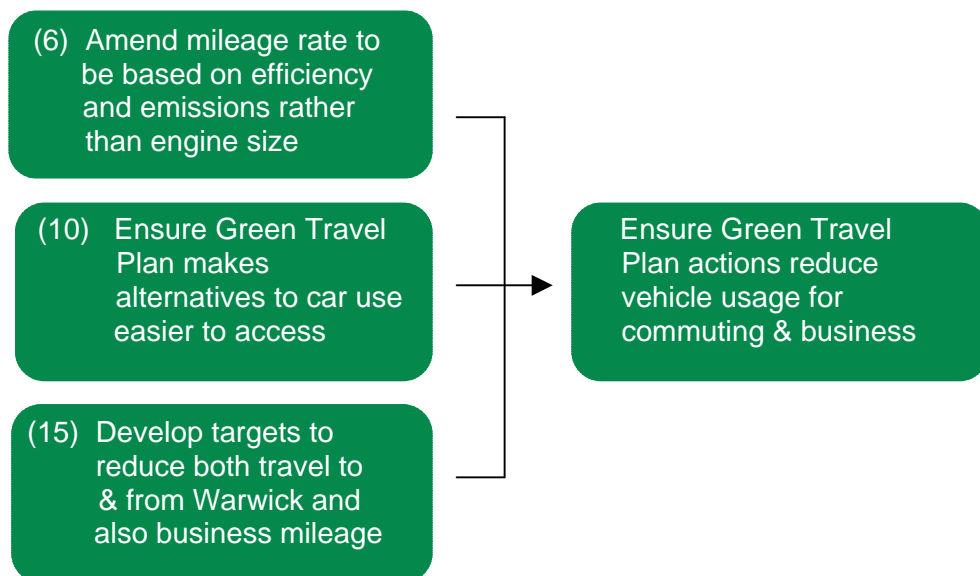
- 3.1 We currently we have a very large number of Corporate Environmental Management Objectives – 22 in all. It is proposed to reduce this number to nearer 15 to ensure that the Objectives become more generic and all Departments feel that they can develop actions to support them. This would be

achieved by removing completed Objectives, combining existing Objectives on a similar topic, and adding new key areas which currently do not have a focus.

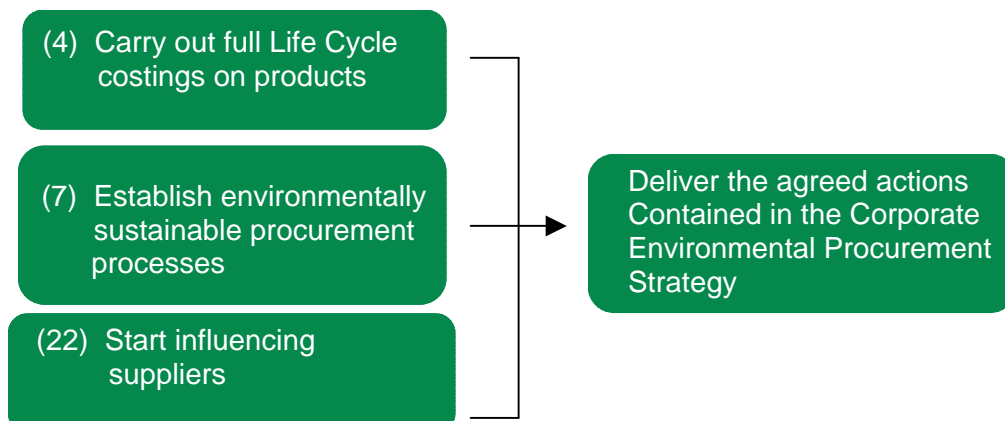
County Vehicle Fleet



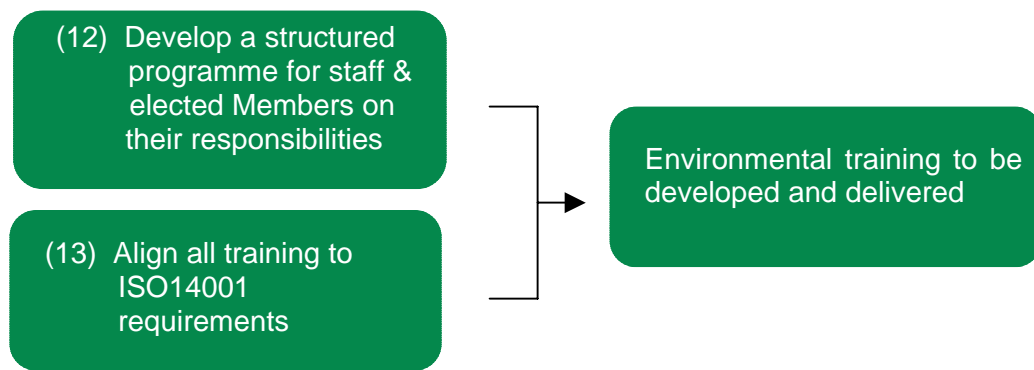
Green Travel Plan



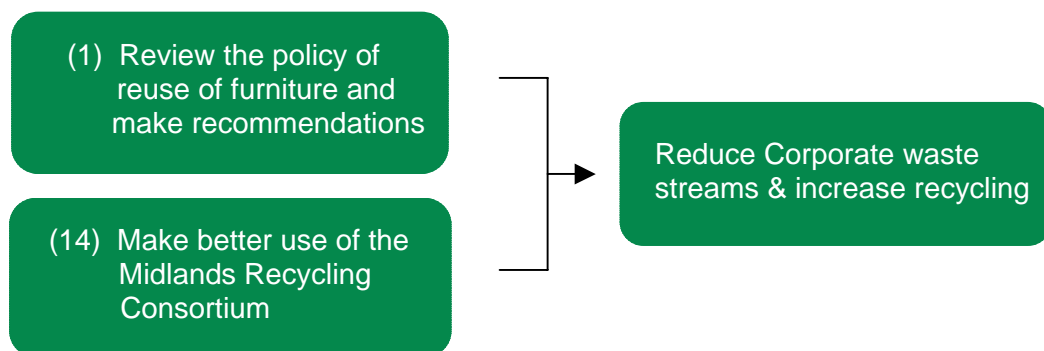
Environmental Procurement



Training



Waste Management



4. Recommendations

- 4.1 The status of the Corporate Environmental Management Objectives in **Appendix A** is endorsed.
- 4.2 The suggested amendments are made to the objectives to ensure engagement from all County Council Departments.
- 4.3 To integrate the remainder of the Environmental Sustainability Service Improvement Plan into the ISO14001 Environmental Management Process and report annually to Cabinet.

JOHN DEEGAN

Director of Planning, Transport and Economic Strategy
Shire Hall
Warwick

DAVID CARTER

County Solicitor and Assistant Chief Executive
Shire Hall
Warwick

24th October 2005

Environment Overview and Scrutiny Committee 8th November 2005

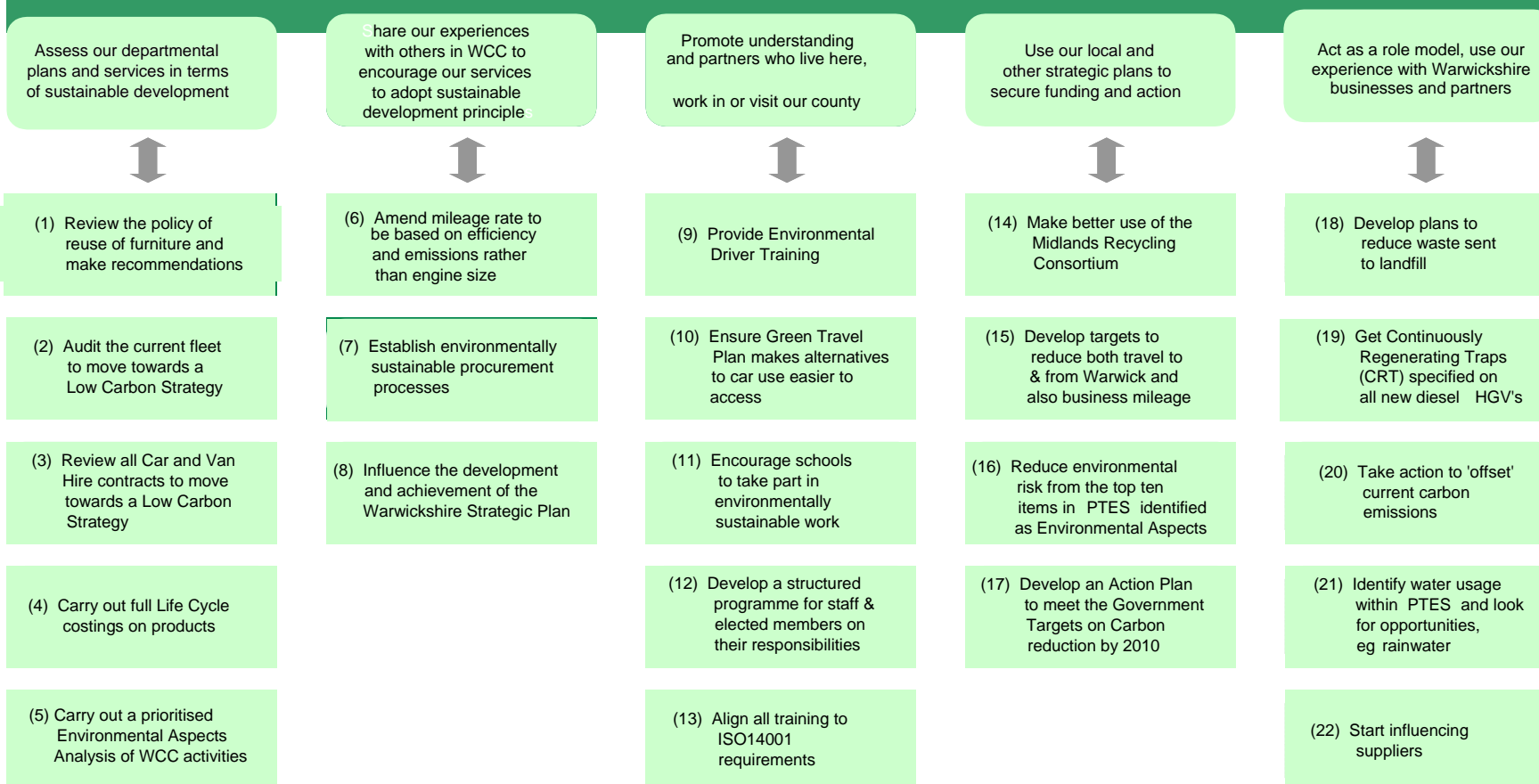
Warwickshire County Council



*Working for
Warwickshire*

Objectives & Targets 2005/6

Environmental Sustainability Board Strategy 2004-2007





Environmental Management Objectives & Targets 2005/6

*Working for
Warwickshire*

Assess how sustainable our departmental plans and services are in terms of environmental protection

(1) Review the policy of reuse of furniture and make recommendations	<ul style="list-style-type: none"> The internal processes prior to the disposal for reuse of furniture and equipment are re-examined so as to test their relevance, purpose and necessity (W2) 	<ul style="list-style-type: none"> To be reviewed as part of the annual review of Financial Standing Orders County Treasurer D Clarke 	<div>○</div> <div>○</div> <div>G</div>
(2) Audit the current fleet to move towards a Low Carbon Strategy	<ul style="list-style-type: none"> That an audit be carried out to determine the duty cycle of various groups of vehicles within the County Vehicle Fleet and the results reported to the ESB with a view to producing a strategy for the most appropriate use of low carbon vehicles. (V1) 	<ul style="list-style-type: none"> A free survey has been carried in October 2005 on our Corporate Vehicle Fleet by a company called 'GFLEET'. The findings and results will be available early in December 2005 M Stott & D G Carter 	<div>○</div> <div>○</div> <div>G</div>
(3) Review all Car and Van Hire contracts to move towards a Low Carbon Strategy	<ul style="list-style-type: none"> That the car and van hire contract and the policy should be reconsidered in light of the recommendations in the internal review and the result of that reconsideration should be reported to the ESB. (V4) 	<ul style="list-style-type: none"> The Authority has adopted a 5 Year Environmental Procurement Strategy, which includes review of the Vehicle Hire contract with a view to using small engined and alternatively fuelled vehicles P White 	<div>○</div> <div>○</div> <div>G</div>
(4) Carry out full Life Cycle costings on products	<ul style="list-style-type: none"> Cost Centre Managers to be provided with a procurement options appraisal model, which includes criteria to assist them in making informed decisions, which take into account the whole life cost of individual acquisitions. The whole life cost would need to be weighed against other criteria such as reliability, maintenance costs, fit for purpose, etc. as part of the options appraisal process. (P1) 	<ul style="list-style-type: none"> A model has been developed by Treasurers to assist in the evaluation of tenders. D Clarke (N Butler) The Procurement Tool will operate on three levels, aligned to current Contract Standing Orders financial limits for Minor, Ordinary and Major contracts. Pilot of two levels is scheduled for Nov 2005. P White 	<div>○</div> <div>○</div> <div>G</div>
(5) Carry out a prioritised Environmental Aspects Analysis of WCC activities	<ul style="list-style-type: none"> That the Authority investigates the funding of a fixed term project to consider GIS habitat information against WCC landholdings, to identify and assess Sites of Importance for Nature Conservation (SINCs) on WCC land and to provide outline costings for the development of a site management programme. (B1) 	<ul style="list-style-type: none"> A trial mapping exercise has been carried out at the County's Dunchurch and Wolston farm estate. Further training on the GIS mapping system is required but full implementation across the landholdings should be completed by Autumn 2006. Costed proposals will be produced. H MacLagan 	<div>○</div> <div>○</div> <div>G</div>

Environmental Management Objectives & Targets 2005/6

*Working for
Warwickshire*

Share our experiences with others in WCC to encourage other services to adopt sustainable development principles

(6) Amend mileage rate to be based on efficiency and emissions rather than engine size



- The Officer Working Group (OWG) recommend that the Authority, through its green travel plan, further consider a standard rate mileage allowance, which is emission and efficiency based (to be extended to include bicycles and motorcycles). (V7)

- Following the appointment of the Deputy Head of HR, negotiations will commence in October 2005 with a revised completion date of April, 2006.
B Perks



(7) Establish environmentally sustainable procurement processes



- Detailed consideration be given to the potential opportunities of procuring, each year, a volume of recycled product equivalent to the volume the Authority has sent for recycling (W3)
- That the Council's GM policy be an integral part of the programme (biodiversity) (B4)

- The Authority will introduce the use of recycled A4 and A3 white copy and print paper with effect from 1st September 2005. All public documents will carry a recycled paper statement
P White / J Chapman
- GM policy being followed by County Caterers
S Russell - CAMS



(8) Influence the development and achievement of the Warwickshire Strategic Plan



- Work with the Warwickshire Sustainability Commission

.



Promote understanding among our staff, volunteers and partners who live here, work in or visit our county

(9) Provide Environmental Driver Training



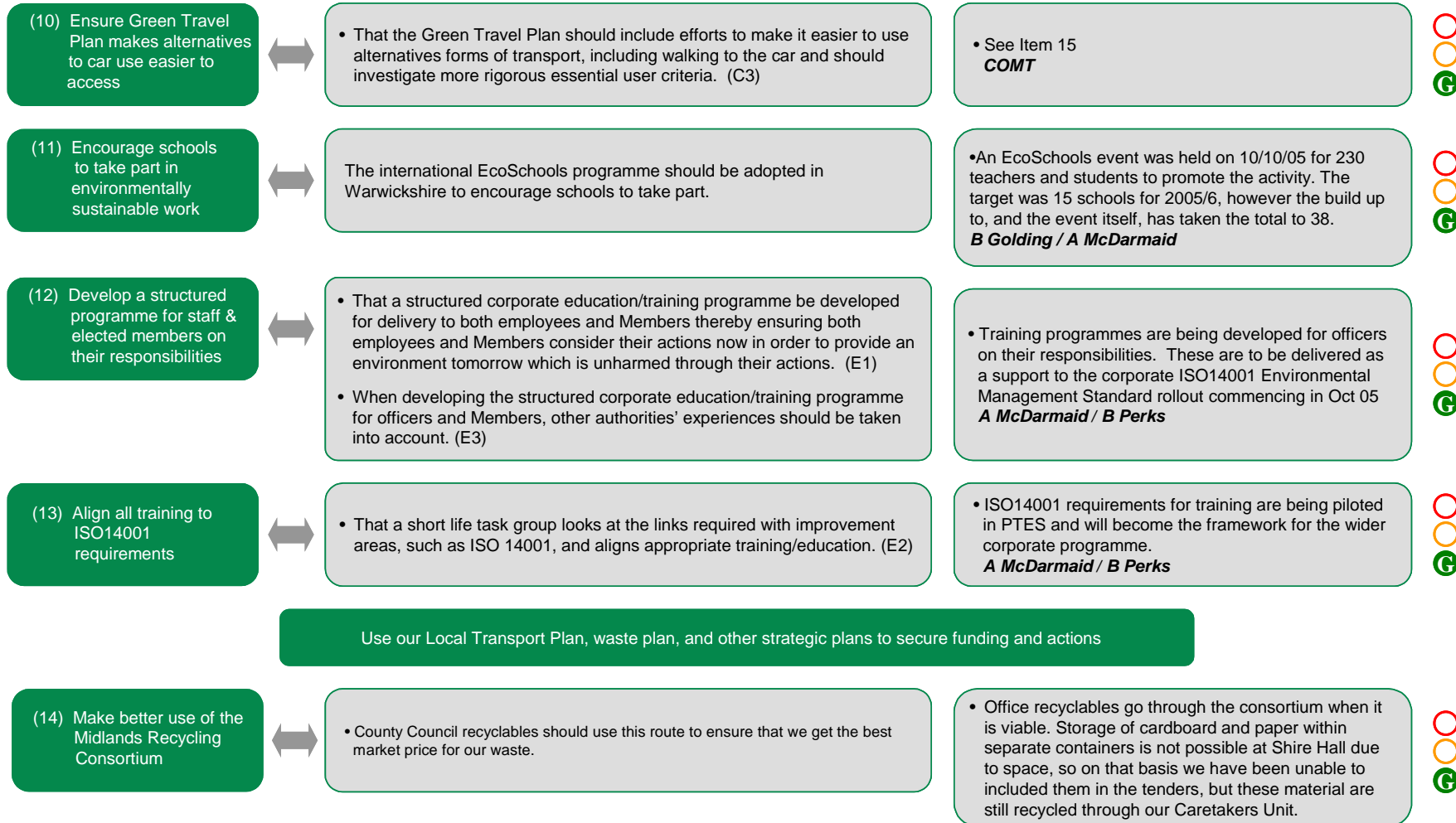
- That environmental driver tuition is provided for each different type of vehicle or plant, which the Authority operates. (V6)

- The Environmental Driver Training programme has been postponed until early next year to incorporate the findings of the audit of the vehicle fleet. This will identify a prioritised list of officers to target based upon the type of vehicles and the mileage covered.
G Fleet



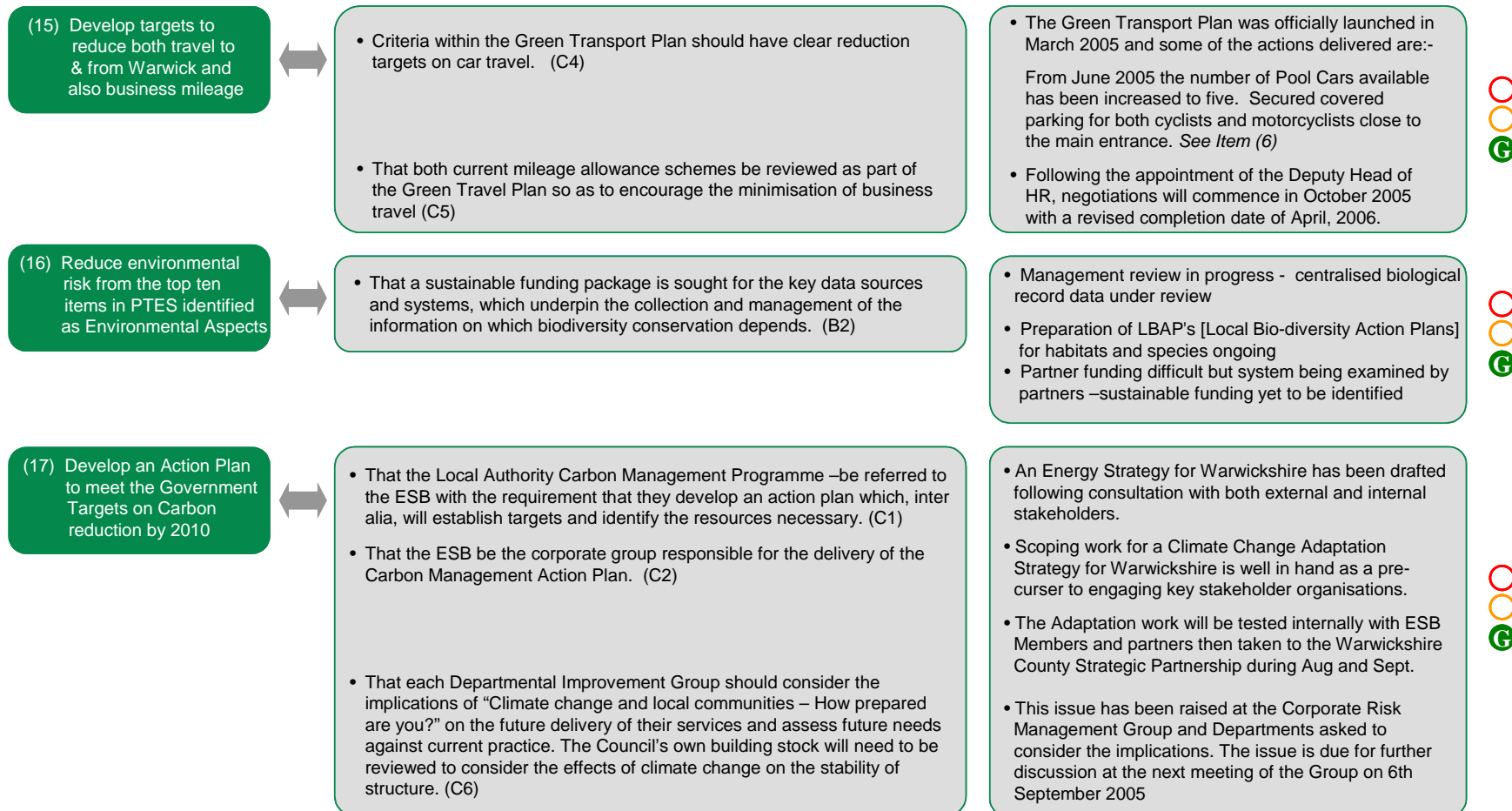
Environmental Management Objectives & Targets 2005/6

*Working for
Warwickshire*



Environmental Management Objectives & Targets 2005/6

*Working for
Warwickshire*



Environmental Management Objectives & Targets 2005/6

*Working for
Warwickshire*

Act as a role model, use our experience, and influence with Warwickshire businesses and partners

(18) Develop plans to reduce waste sent to landfill	<ul style="list-style-type: none"> Consideration be given by the ESB for responsibility for the management of the Authority's waste e.g. The Deputy Director of PTES and that each department of the County Council nominate a named individual to be accountable to that person (W4) 	<ul style="list-style-type: none"> Apart from office recycling there has been little progress. The issue has become more important with the introduction of the new Hazardous Waste Regs. It is an area that the ESB needs to take a corporate lead. M Stott 	<div>○</div> <div>⚠</div> <div>○</div>
(19) Get Continuously Regenerating Traps (CRT) specified on all new diesel HGV's	<ul style="list-style-type: none"> That Continuously Regenerating Traps should be specified on diesel Heavy Goods Vehicles (HGVs) to reduce particulate emissions and the fact that a trap is fitted, to be advertised on the vehicle. (V3) 	<ul style="list-style-type: none"> Action Completed R Bedding 	<div>○</div> <div>○</div> <div>Ⓜ</div>
(20) Take action to 'offset' current carbon emissions	<ul style="list-style-type: none"> That detailed consideration is given to WCC joining with other Local Authorities with private sector fleet operators, West Midlands Regional Centre of Procurement Excellence and with ESPO in order to use their combined purchasing power to advance the development of "green" vehicles. (V2) That the Authority should investigate appropriate 'off set' action to mitigate the carbon emissions and other environmental impacts of business miles travelled by the County Fleet e.g. planting of trees. (V5) 	<ul style="list-style-type: none"> There has been no progress because both the West Midlands Business Environment Forum and MIRA have decided to give this lower priority with the demise of MG Rover. M Stott / R Bedding / J Chapman County Tree Strategy is being developed. Meeting has been convened for 19th Sept with all parties to form a partnership approach. It is to be reported to the O&S Committee by the end of 2005. K Simons/J Birkbeck 	<div>○</div> <div>⚠</div> <div>○</div>
(21) Identify water usage within PTES and look for opportunities, eg rainwater	<ul style="list-style-type: none"> Investigations on hold until 2006/7 due to funding issues. 		<div>○</div> <div>○</div> <div>○</div>
(22) Start influencing suppliers	<ul style="list-style-type: none"> The Environmental Sustainability Board should be included in discussions and agree the criteria for determining how the Authority will ensure suppliers conform to our environmentally sustainable procurement agenda. (P2) 	<ul style="list-style-type: none"> The Authority has adopted a 5 Year Environmental Procurement Strategy, which includes staged objectives for working with suppliers to improve their performance P White 	<div>○</div> <div>○</div> <div>Ⓜ</div>